



# ALAMINOS CITY WATER DISTRICT

P. Reinoso St., Brgy. Poblacion, Alaminos City, Pangasinan 2404

## CERTIFICATE OF COMPLIANCE

*Pursuant to Republic Act No. 11032: An Act Promoting Ease of Doing Business and Efficient Delivery of Government Services, amending for the purpose Republic Act No. 9485, otherwise known as the Anti-Red Tape Act of 2007, and for Other Purposes*

I, **ATTY. NAPOLEON F. SEGUNDERA, JR.**, Filipino, of legal age, **General Manager B** of the **ALAMINOS CITY WATER DISTRICT**, the person responsible and accountable in ensuring compliance with Section 6 of the Ease of Doing Business and Efficient Government Service Delivery Act of 2018, hereby declare and certify the following facts:

- 1) The Alaminos City Water District including its **Head Office** in F. Reinoso St. Poblacion Alaminos City Pangasinan and **Branch Office** in Barangay Pogo Alaminos City Pangasinan has established its service standards known as the Citizen's Charter that enumerates the following:
  - a. Vision and mission of the agency;
  - b. Government services offered;
    - i. Comprehensive and uniform checklist of requirements for each type of application or request;
    - ii. Step-by-step procedure to obtain a particular service;
    - iii. Person responsible for each step;
    - iv. Maximum time needed to conclude the process;
    - v. Document/s to be presented by the applicant or requesting party, if necessary;
    - vi. Amount of fees, if necessary; and
  - c. Procedure for filing complaints.
- 2) The Citizen's Charter is posted as an information billboard through interactive information kiosks, electronic billboards, posters, tarpaulins standees, or any other readable materials that could be easily understood by the public.
- 3) The Citizen's Charter is posted at the main entrance of the office or at the most conspicuous place of all the said service offices.
- 4) The Citizen's Charter is written either in English, Filipino, and/or in the local dialect and published as an information material.
- 5) The Citizen's Charter is uploaded on the agency's website through a tab or link specifically for the Citizen's Charter, located at the most visible space or area of the website, or as a link under the Transparency Seal.
- 6) There is an established Client Satisfaction Measurement per service in the respective offices.

This certification is being issued to attest to the accuracy of all the foregoing based on available records and information that can be verified.

**IN WITNESS WHEREOF**, I have hereunto set my hand this AUG 10 2020, 2020 in Alaminos City Pangasinan, Philippines.

  
**ATTY. NAPOLEON F. SEGUNDERA, JR.**  
 General Manager B  
 Alaminos City Water District

**SUBSCRIBED AND SWORN** to before me this AUG 10 2020 of \_\_\_\_\_, 2020 in Alaminos City Pangasinan, Philippines, with affiant exhibiting to me his/her Driver's License issued on May 2018 at Alaminos City Pangasinan Philippines.

Doc. No. 277  
 Page No. 54  
 Book No. 7  
 Series of 2020

**NOTARY PUBLIC/ ADMINISTERING OFFICER**  
**ATTY. ALFRED FELIX E. DE CASTRO**  
 Notary Public  
 Until December 31, 2021  
 ISP No. 112254 - 01-24-2020- Dagupan City  
 PTR No. 0642814 - 01-14-20- Alaminos City  
 Alaminos City, Pangasinan, Philippines  
 Notary Public No. 52716

## CERTIFIED BS EN ISO 9001:2015

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